



**THE TULALIP TRIBES**

Construction Department

6319 23<sup>rd</sup> AVE NE  
TULALIP, WA 98271

## **Check list for Financial Assistance for Electrical, Moving, Water and Sewer Hook-ups**

\_\_\_\_ Letter requesting assistance to B.O.D  
(This includes type of assistance requesting and amount needed)

\_\_\_\_ Copy of Tribal Membership

\_\_\_\_ Copy of land title, lease or letter from  
(Landowner indicating or granting permission for applicant to live on property)

\_\_\_\_ Map of the Location of the Property

\_\_\_\_ Copy of Household Income

\_\_\_\_ Applicant must provide a written estimate  
From a licensed and bonded business

\_\_\_\_ Letter stating you applied and where approved  
For water to your property



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Tribal Credit Specialist  
360.651.3439 Phone  
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*Construction Department*

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TULALIP, WA 98271

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**TTHAPS**

Financial Assistance for Electrical, Moving, Water and Sewer Hook-ups

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Tribal Enrollment: \_\_\_\_\_

Type of assistance requesting:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Phone#: \_\_\_\_\_

Cell Phone#: \_\_\_\_\_

Is this your Primary residence: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Number in Household: \_\_\_\_\_

Yearly Income: \_\_\_\_\_

- If requesting water and sewer assistance you must first request assistance from Indian Health Service by filling out a Scattered Site Water and Sewer assistance application with the Tulalip Utilities Authority.
- Must reside within the accustomed areas of the Tulalip Tribes
- All funds are for the use of assistance to a mobile or modular home



**Policy For Disbursing, and Reimbursing**  
**Electrical, Moving, Water and Sewer Funds**  
**Revised 5/8/04**

On March 2<sup>nd</sup>, 2002 the Tulalip Tribes Board of Directors passed Directives 17 and 18 stating that the Community Development (CD) shall administer a program to provide up to \$2,000.00 financial assistance for each of the following tasks:

Electrical hook-ups and/ or sewer and water hook-up  
Moving and set-up of mobile (including modular) homes

**DEFINITION OF A MODULAR OR MOBILE HOME ELIGIBLE UNDER THIS PROGRAM**

For the purposes of the policy, mobile or modular homes are defined as dwelling constructed wholly or in part in a factory and transported to a site for installation and assembly and which require a permanent foundation (either block or in-place cement foundation). Mobile or modular homes do **NOT** contain axles or wheels.

**POLICY FOR DISBURSING FUNDS:**

The disbursement of funds for electrical, moving, water and sewer hook ups (EMWS) will be made to qualified Tulalip Tribal members 18 years of age or older residing within the accustomed areas of the Tulalip Tribe that meet and provide the following documentations and criteria.

1. Applicants must provide a letter requesting assistance from the Tulalip Tribes Board of Directors. The request must state the type (water/ sewer etc.) of assistance and amount being requested.
2. Applicants must provide a copy of land title, lease or letter from landowner indicating or granting permission for applicant to live on property.

If the applicant does not have sole ownership or divided interest of the property the applicant must provide a survey with legal description, map of the area and notarized agreement approved by the B.I.A. that the applicant has legal right to occupy property by all individuals that have undivided ownership of the property.

3. If there is no water or sewer service available on the property to serve the unit then the applicant must first request assistance from Indian Health Service by filling out Scattered Site Water and Sewer Assistance application with the Tulalip Utility Authority.
4. All funds are for the use of assistance to a mobile or modular home that will be the applicants primary residence. Under **NO** condition will funds be provided to an applicant who already has a residence unless that residence is in substandard condition and non-inhabitable.

5. Applicants must provide a written cost estimate from a licensed and qualified business on their letterhead if the work is:
  - Electrical: A licensed electrician must perform the work.
  - Water: A licensed plumber
  - Sewer: Either the Indian Health Services or a company certified with any Washington State County to install sewer or septic systems.
  - Moving and set up of a mobile home: By a licensed business which is the moving and placement of a modular or mobile homes.
6. Payment of expenses will be made directly to the contractor based on an invoice for payment to the Tulalip Tribes for the portion of work covered by the amount of assistance that is approved.
7. Reimbursement of funds for any work will only be made if applicant completes all of the requirements for assistance.
8. Applicants cannot exceed 80% of the median income level as per the scale below.

**Median Income for Seattle-Bellevue-Everett**

	<b>1 Person</b>	<b>2 Persons</b>	<b>3 Persons</b>	<b>4 Persons</b>	<b>5 Persons</b>
100%	\$54,500.00	\$62,334.00	\$70,167.00	\$77,833.00	\$84,166.00
<b>80%</b>	<b>\$43,600.00</b>	<b>\$49,867.20</b>	<b>\$56,133.60</b>	<b>\$62,266.40</b>	<b>\$67,332.80</b>

	<b>6 Persons</b>	<b>7 Persons</b>	<b>8 Persons</b>
100%	\$90,333.00	\$96,667.00	\$102,833.00
<b>80%</b>	<b>\$72,266.40</b>	<b>\$77,333.60</b>	<b>\$82,266.40</b>

End of Policy Revisions

